

Roope Hakanpää

roope@roopehakanpaa.fi · Tampere, Finland

PROFESSIONAL SUMMARY

Reliable and practical worker with professional experience maintaining digital inventory information, product databases, shipping classifications, fulfilment rules, and operational quality records. Separate hands-on experience includes tools, cutting, measuring, assembly, painting, demolition, woodworking, yard work, and other physical and outdoor tasks. Holds a valid Finnish Occupational Safety Card, Class B driver's licence, and own vehicle.

CORE COMPETENCIES

Inventory Information & Product Records: Digital Inventory Information · Product Databases · Category Records · Data Accuracy

Shipping & Fulfilment Information: Parcel Classifications · Packaging Assumptions · Fulfilment Rules · Operational Documentation

Practical Work Capabilities: Hand Tools · Cutting & Measuring · Assembly · Material Handling

Safety & Work Readiness: Following Procedures · Reliability & Punctuality · Independent Work · Teamwork

WORK EXPERIENCE

Lead Data Analyst - Marketplace Operations, Inventory Information & Quality Control

SidelineSwap | Remote / Dallas, Texas | 2020 – Present

- Maintained accurate digital product, inventory-information, category, and operational records across extensive marketplace databases.
- Supported marketplace and retail-programme operations by maintaining information used across more than 850 retail locations and 500 trade-in events.
- Maintained product-specific parcel classifications, packaging assumptions, dimensional information, shipping categories, and fulfilment rules.
- Reviewed product mappings, classifications, duplicate records, incomplete information, and other quality issues using structured procedures.
- Investigated product, transaction, shipping, and partner-information problems and coordinated corrections with internal teams and external partners.

Outreach, Training & Operations Assistant

Oklahoma Climatological Survey | Oklahoma City, United States | 2017 – 2019

- Prepared, updated, and organised instructional materials for training courses and operational activities.
- Coordinated participant registrations, schedules, account access, communications, and follow-up tasks.
- Supported event operations, public-safety expos, educational programmes, and statewide science-camp activities.
- Followed established procedures and completed routine tasks independently and with team members.

EDUCATION

Master of Arts – Communication | University of Oklahoma | 2019 – 2021 |

Organisational Communication · Quantitative Research Methods · Group Decision Making

Bachelor of Arts – Communication | University of Oklahoma | 2015 – 2019 |

Applied Mathematics · Risk & Crisis Communication · Intercultural Communication

Bachelor of Science – Meteorology | University of Oklahoma | 2015 – 2018 |

Measurement Systems · Laboratory Methods · Applied Science

TECHNICAL SKILLS

Practical Tools & Equipment: Hand Tools · Small Equipment · Band Saws · Power Saws · Basic Woodworking

Practical Work Capabilities: Cutting · Measuring · Assembly · Material Handling · Painting · Surface Preparation · Demolition

Outdoor Work: Yard Maintenance · Gardening · Groundskeeping · Snow Removal · Physical and Outdoor Work Readiness

Safety & Mobility: Finnish Occupational Safety Card · Class B Driver's Licence · Own Vehicle Available for Work Use

Operational & Digital Tools: Product and Inventory-Information Databases · Microsoft Office · Excel · Google Workspace · Documentation Systems

LANGUAGES

English – Native

Finnish – C1

French – C2

Italian – B1